

**Friends of Coastal Waters
Board Meeting Agenda
September 26, 2022
7:00-7:45 pm - Public Session
2 Holland Way**

- **6:36pm - Call meeting to order:**
 - Attending: Jordyn, Emily, Bill, Erica, Jasmine, Lauren, Tristan, Alina
 - Absent: none

- **6:37pm - Review and Approve Prior Meeting Minutes:**
 - Approval of minutes from 9.12.22 Board meeting: Lauren's motion and Jordyn's second; unanimous approval.

- **6:43pm - Motion to Open Non-Public Session:**
 - Approval to open the session according to RSA 91-A:3, II (a), (c), (e), and (j): Tristan's motion and Lauren's second; unanimous approval.

- **7:21pm - Motion to Close Non-Public Session:**
 - Approval to close session: Tristan's motion and Emily's second; unanimous approval.

- **7:22pm - Committee Updates:**
 - Facilities:
 - Bill shared that the landlord has recalculated the square footage of the building from 15,375 to 15,983 so our lease payments will increase approximately \$800/month.
 - We have two contractor quotes to consider for final approval by the landlord: the first is \$400k and the second is \$500k, which includes the code enforcement that the DOE requires.
 - The landlord wants to wait to begin construction until award of the CSP grant (anticipated first week in October).
 - The facilities committee will meet this week to review the quotes and Bill asks anyone interested in joining to email him.
 - Emily has not heard yet from FUUSE regarding their space and she will contact them again; Erica will reach out to SAU16 and Lauren will contact PEA.
 - We will need an alternate space for one to two months beginning in mid-October possibly through the end of December (55-60 in the upper grades and 175 people total).
 - Austin17 in Brentwood was also mentioned as a possible space.
 - Finance:
 - The mechanical plans are rolled into the costlier construction quote and Bill will reach out to the architects for other mechanical plan options.
 - We are guaranteed the materials and the subcontractors.
 - The finance committee has not met due to illness but Alina is working on an update to the projection model with the new lease and the committee hopes to meet this week.

- We will need to consult with the town about property taxes in order to delay the December payment.
 - o Social Media:
 - The committee met last week and discussed a paid ad strategy but decided to delay while we figure out the temporary relocation.
 - Lauren also shared that they discussed a virtual tour and Jordyn mentioned that her friend Nicole is a videographer who could work on the project.
 - Jennifer will put out a call for quotes from the parent Facebook page and will also announce the page.
 - Lauren and Emily have connected with local schools about substitutes and volunteers, to include: SNHU, GBCC, UNH< and PEA.
 - Erica will email staff to request more photos and videos.
 - o Fundraising:
 - Tristan reached out to a nonprofit contact who will share her resources with the Board; they discussed plans to host an event in the spring.
 - The grants have been shared on the Google drive for people to fill out the applications.
 - Bill put the past grant proposals on the drive which include lots of general information to draw from.
 - Jasmine has asked about parking in the area for public events at the school but has not heard back; she's also working on a "Dine to Donate" event, schoolstore.com, and some title grants.
 - Payton suggested an online auction for student artwork.
 - Tristan and Jasmine will meet to determine a fundraising calendar.
 - The parent group and Erica will remind the community about Amazon Smile.
- **8:10pm - Public Comments:**
 - o Jennifer and Ashley are compiling lists to donate items and will set up a table on Friday for teacher materials to be made available.
 - o Jennifer will also provide laminating services for staff.
 - o Jennifer and Ashley suggested a book donation to replace the books destroyed in the storm last week; they will reach out to Scholastic and local thrift stores for book donations.
 - o Ashley suggested that some of the student watercolors would be made into stickers to help advertise the school.
 - o Jennifer typed up the teacher wishlists and will send them out.
- **Other Items: None.**

Next Meeting:
October 10, 2022?
Coastal Waters Public Chartered School
2 Holland Way
Exeter, NH