

# Coastal Waters Chartered Public School

## Elementary School Class Teachers (5 positions)

### Job Description

**Classification:** Full-Time (salaried), exempt

**Hours:** 40 hours/week

**Compensation:** TBD, based on experience

**Reports to:** Pedagogical Director

The elementary school class teachers are responsible for the day-to-day instruction and oversight of their class. Teachers stay with their class for the duration of grades 1-5, and then circle back around to begin a new cycle with the next incoming first grade. This position includes planning and delivering all Main Lesson content, as well as providing content during academic periods throughout the day which are not held by subject teachers (more details on this below). Advice and support for curriculum delivery and lesson planning is provided through regular mentoring with the Pedagogical Director. We encourage strong relationships, inclusivity, input, and innovation within the teaching and student community.

#### Qualifications

- Bachelor's degree is required. Master's degree in education or specific subject area preferred.
- Waldorf teaching and/or training; or equivalent combination of education and experience preferred. Waldorf training provided on-site and via professional development opportunities.
- An understanding and appreciation of child development.
- Excellent interpersonal and communication skills, verbal and written.
- Basic computer proficiency.
- Demonstrated teaching capacity in experiential and project-based learning, as well as a commitment to continued learning (e.g., Waldorf and general educational trends, Curative Education, educational technology, DEI, etc.).
- Experience with, or willingness to engage with, consensus-based decision-making model with.
- Familiarity with, or an understanding of, Restorative Justice models of discipline.
- Ability to interact comfortably with all types of members of the community, including teachers, administrators, parents, and students.
- An interest in active engagement within our school and out in the greater community.

#### Curriculum Responsibilities:

- Class teachers are expected to strive to understand the model of child development that underlies Waldorf curriculum, as well as the curriculum standards of the school, in order to plan lessons appropriate for the grade level of their students.

- Written plans should be prepared each year, which include: the order of Main Lesson blocks, goals for the students' development of academic, physical, and social skills, and daily and weekly class schedules.
- In addition to Main Lessons, class teachers are responsible for planning and teaching lessons in other subjects, such as: form drawing, music, painting, modeling, drawing, and skills practice periods.
- Main Lesson and special classes should be planned and taught such that attention is given to the following:
  - Balance of thinking (cognitive), feeling(emotional), and willing ("doing") activities
  - The conveyance of enthusiasm for the subject and for learning
  - In-breathing and out-breathing rhythm
  - Balance of directed and independent work
  - Challenging, age-appropriate work
  - Incorporating movement
- Collaborate with student support staff to ensure that all students are learning at their highest potential.
- Class teachers are expected to attend conferences/professional development on a regular basis.

#### **Responsibilities to Parents/Guardians:**

- Class teachers are expected to conduct parent-teacher conferences twice each year according to the school's schedule, at which time they strive to form a shared vision of the child with the parents, discuss all aspects of the child's progress in school, mutually share concerns, and discuss means of working with those concerns.
- Class teachers are to actively employ good communication skills in working with parents. However, if difficulties arise, the teacher is to seek assistance from the Pedagogical Director for further support.
- Parent Evenings are to be held at least three times during the year, at which the class teacher is to share news of what is currently going on or planned in the classroom, foster understanding of the curriculum through activities or discussion, and share other school-wide information.
- Class teachers provide brief weekly written updates to share class activities, important updates, etc.
- Class teachers prepare student reports per the school timeline, which are shared via the student information system (SchoolCues).

#### **Responsibilities to the School/Colleagues:**

- Class teachers are to work together with their faculty colleagues – sharing observations, questions, insights – to support each other's professional and personal development.
- Class teachers are expected to take active roles in the administration of the school by serving on committees as they are able.

- Class teachers are responsible for the physical environment of their classrooms – creating a place that is inspiring for learning by giving care to the beauty, simplicity, cleanliness, and order of the room – and for the shared building and grounds.
- Class teachers are expected to attend weekly faculty meetings, section meetings, and in-service days as scheduled.
- Class teachers are expected to be on campus from 30 minutes prior to the start of school until 30 minutes after the end of the school day, unless scheduled differently.