

**Friends of Coastal Waters  
Board Meeting Minutes  
October 7, 2022  
5:30-6:30 pm - Public Session  
2 Holland Way and Zoom**

- **5:33pm - Call meeting to order:**
  - Attending: Jordyn, Emily, Bill, Erica, Jasmine, Lauren, Tristan
  - Absent: Alina
  
- **5:34pm - Review Building Options:**
  - The purpose of this emergency meeting is to discuss options for the building construction, potential partial usage of the building during construction, and alternative spaces for indoor learning.
  - Bill sent an email outlining the options for how we proceed with construction. All of them require us to satisfy the requirements set out by the Town of Exeter and the State Fire Marshal:
    - Do minimal work to open up some offices to create more open space (2-4 weeks). The remainder of the work would be done in the summer.
    - Do the classroom work on the first floor and use the second floor as is. The remainder of work would be done in the summer (in by Thanksgiving).
    - Find alternate space to use for 2-3 months while the construction work is completed. Be in the building by the beginning of the year.
  - Bill also sent an email outlining the items we need to do to keep the building project moving forward:
    - final plans (building, mechanical, electrical, sprinkler, fire alarm) from a contractor with the appropriate stamps of professional engineers or an architect [where appropriate]);
    - an inspected and functional sprinkler system (to include addressing the 100+ sprinkler heads that were recalled and the possibility of heads being moved based on construction);
    - a fully functioning and monitored fire alarm system;
    - and the remaining items the New Hampshire State Fire Marshal's Office noted in their letter dated August 15, 2022 (the mechanical plans mentioned in the first item).
  - Bill reviewed the quotes with Jon Couchman, the building owner, and they agreed that Red Heart is the quote we should go with, based on our interactions with them and the fact that the pricing is similar.
  - Emily updated the board on Exeter area churches she has contacted, to include: Regeneration Church (Pastor Chris and the Council are open to us using their space for the upper grades; we will need to provide insurance and they will ask that we contribute to utility costs), First Unitarian Society of Exeter (lots of back and forth since mid-September; waiting to hear their response to the news from Regeneration as the churches are in close proximity); Exeter United Church of Christ (Reverend Em responded last week that they'd like to help and are looking at ways to schedule around

- weekly AA meetings); Christ Church Episcopal (filled out online form and sent an email to Father Mark; waiting for a response).
- o Erica spoke with David Ryan at SAU16 but has not heard back; she will reach out again.
  - o Board members and guests suggested St. Michael's (house on Gill Street), the Presbyterian Church, golf establishments closing for the season, local campsites with function halls, Alnoba, Eastman's Corner, and the Bungalow Club.
  - o Bill will compile a list on Google drive and share it with the Fire Marshal; Tristan will reach out to St. Michael's; Emily will follow up with FUUSE, UCC, Christ Church, and inquire at the Presbyterian Church; Lauren will reach out to the campsites and golf clubs.
  - o Bill shared that he is trying to hire an engineer to complete the mechanical plans quickly and economically.
  - o Board members discussed the fact that moving forward we need to achieve consensus and that we also need to appoint Bill to make quick decisions on our behalf.
  - o We discussed the CSP grant notification timeline (expected this past week); Bill and Erica are 99% sure that we will receive the grant.
  - o Tristan made a motion to both approve Red Heart Construction's bid and a resolution to give Bill authority to sign contracts on our behalf; Emily seconded. Lauren, Tristan, Emily, Bill, Jordyn, and Jasmine voted yeah (Alina absent). The motion and the resolution carry.
  - o Bill shared that he has signed a contract on a monitoring system for the school.
  - o We agreed on a \$10,000 cap on costs for alternative classroom spaces.
- **6:25pm - Meeting Adjournment: Tristan's motion and Jordan's second**

**Next Meeting:**  
**October 11, 2022?**  
**Coastal Waters Public Chartered School**  
**2 Holland Way**  
**Exeter, NH**