

**Friends of Coastal Waters  
Public Board Meeting Minutes  
October 17, 2022  
6:00 - 7:30 pm  
2 Holland Way**

- **6:02pm - Call meeting to order:**
  - Attending: Tristan, Bill, Emily, Lauren, Jordyn, Erica, Jasmine
  - Absent: Alina
  
- **6:04pm - Motion to Open Nonpublic Session:**
  - Approval to open the session according to RSA 91-A:3, II (a) and (b): Tristan's motion and Jordyn's second; unanimous approval.
  
- **6:40pm - Motion to Open Public Session:**
  - Approval to close the nonpublic session and begin the public session: Lauren's motion and Jordyn's second; unanimous approval.
  
- **6:40pm - Review and Approve Prior Meeting Minutes:**
  - Approval of minutes from:
    - 9.26.22 Board meeting
      - Emily's motion to approve, Jordyn's second;
      - Jasmine abstained, otherwise unanimous approval
    - 10.7.22 Board meeting:
      - Tristan's motion to approve, Jasmine's second
      - Unanimous approval on both.
  - Bill noted that Alina can no longer attend Monday night meetings; board members agreed that they can likely meet on Tuesdays instead.
  
- **6:46pm - Committee Updates:**
  - Before/After School Program - Bill reported that we have staff for the extended day program and will likely begin next week while we continue to look for additional staff who can substitute.
  - Facilities - Bill is planning to set up a meeting with the DOE, Exeter Fire, Code Enforcement, Board members, the contractor, and CW community members this week to discuss what direction the town will allow in terms of building occupancy while the construction begins.
    - There are many options to consider, to include:
      - using Regeneration and/or FUUSE for lower and upper grades, respectively (Emily has been in contact with both churches and expects to receive their agreements this week);
      - modifying first floor classrooms and second floor space for learning and then completing construction in the spring and summer;
      - using temporary buildings onsite (Willscott); and
      - heating the tents.

- We need the town and fire inspections before we can get into the building as well as ADA compliant bathrooms, although it may be possible to keep some of the portable bathrooms.
- The landlord has expressed general comfort with any option, but Bill will make sure he is informed of plan specifics before we begin any implementation.
- We still need mechanical plans (Bill has one quote for \$37K and another for \$53K) and Bill has asked the landlord for assistance.
- Bill reported that fire monitoring is in process and should be completed in the next week or so (\$1300 to install and \$30 per month to monitor).
- Bill also noted that LHR does not actually need to replace our sprinklers and that they will be inspected some time next week.
- Erica stated that she thought the minimum classroom work in the building would actually provide more classroom space than what the students currently have in the tents.
- Members of the public discussed:
  - the ADA bathroom compliance standards and building capacity;
  - the cost to heat the tents and the use of electricity and diesel and whether the portable structures would include bathrooms;
  - the possibility of completing construction while the children are in the building (apparently Exeter schools did so in 2018);
  - the state funds and the CSP grant, for which we received preliminary selection pending paperwork (which will reimburse for life and safety items such as transportation, practical arts, outdoor spaces, etc.); and
  - the request for the community to engage in short-term loans/funds for the school which would then be reimbursed;
  - there was a suggestion that we compile a decision matrix and send a survey to the community (families, students, staff) with all of the options for CW's next steps regarding facilities.
- o Director Update - Erica reported that there are already inquiries about 2023-2024.
  - We need to update the website (replace stock photos, include a calendar, access to Board minutes, etc); Tristan, Jasmine, and Jordyn will have a meeting to discuss specifics.
  - Erica also notes that SchoolCues doesn't work for grading and transcripts; faculty are currently using Google classroom but we need to determine an alternative that fits with the block schedule. We can manually create transcripts if necessary, but this is not ideal.
- o Social Media - Lauren stated that there is no update as we are currently waiting until we determine whether we will be offsite before moving forward with paid ads.
- **8:15pm - Board Membership:**
  - o Bill reported that we are grateful to receive interest from the community and that the Board has to meet to discuss the process for admitting more members according to the bylaws; we will review the policy and then communicate to the community.
- **8:19pm - Public Comments:**

- o Jennifer asked about finances for special education funding and Kayt assured us that the districts are liable but that there is a major staffing issue across the state; we are working with the districts on billing and an MOU with SAU16.
- o Ashley asked if the job openings are updated on the website and Bill and Erica said that for the most part they are.
- **Other Items: None**
- **8:23pm - Motion to Adjourn: Jasmine's motion and Lauren's second; unanimous approval.**

**Next Meeting:**  
**Tuesday, November 1, 2022**  
**Coastal Waters Public Chartered School**  
**2 Holland Way**  
**Exeter, NH**